

The Eldon City Council met in special session at the Eldon Fire Station on Wednesday, March 22, 2017 at City Hall with Mayor Potts presiding. Council members answering roll call were Craig Brown, Mike McClure, Jerry Potts and Shirley Stacey. The meeting was called to order at 6:00pm. Council member Durflinger was absent.

Motion by Brown to approve the agenda, second by Stacey, all aye, motion carried.

Tim Richmond with Wapello County Emergency Management was present.

Discussion was held on the City of Eldon, Washington Township and Eldon Fire and Rescue creating a joint fire board. A fire board would be responsible for the fire department.

Research will be done to obtain more information on insurance options, workman's compensation and a budget structure. Carrie Teninty will check on the USDA loan agreement terms for the fire station building.

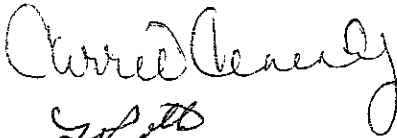


Shirley Stacey left the council meeting at 7:20pm.

Discussion was held on the light bar off the old city fire truck. The city will keep the light bar.

Discussion was held on the generator at the fire station. Consensus was to not repair the generator. Mayor Potts will get quotes to install a new generator. The old generator will go to the city shop.

Motion by McClure to adjourn, second by Potts, all aye, motion carried.

Meeting adjourned at 7:39.

Attest: Carrie Teninty 
 

The Eldon City Council met in regular session on Tuesday, March 14, 2017 at City Hall with Mayor Potts presiding. Council members answering roll call were Patti Durflinger, Mike McClure, Jerry Potts and Shirley Stacey. The meeting was called to order at 6:30pm. Craig Brown was absent.

Motion by McClure to approve the agenda, second by Stacey, all aye, motion carried.

Mayor Potts opened the public hearing for Budget FY18. No written or oral comments were heard.

CONSENT AGENDA – The Consent Agenda consisted of minutes from the regular revised minutes February 13, 2017, special meeting minutes February 14, 2017, special meeting minutes February 23, 2017 and special meeting minutes February 2, 2017. Motion by McClure to approve minutes, second by Stacey, all aye, motion carried. Councilman McClure asked about the ICAP review. The exit signs have been purchased.

Motion by McClure to authorize bills, second by Durflinger, all aye, motion carried.

PETITIONS AND COMMUNICATIONS – Pearl Shepherd was not present.

Toby Johnson was not present. Mayor Potts will discuss cleaning up the property with Toby.

Motion by McClure to allow the building permit at 411 Center Street for Jonathan Vice, second by Potts, all aye, motion carried.

Richard Hemm was present to discuss placing a sign in Rock Island Park. Motion by Potts to allow the sign for the Eldon Depot in the park, second by Durflinger, all aye, motion carried.

City Clerk – Motion by McClure to allow Carrie Teninty to write a Traffic Safety Improvement Grant, second by Stacey, all aye, motion carried.

Motion by McClure to allow Carrie Teninty to write a Small Town Sign Replacement Grant, second by Potts, all aye, motion carried.

Spring Cleanup will be held on Thursday, May 11th. This will be a one day only cleanup.

Motion by McClure to authorize Resolution 2017-4 – A Resolution authorizing budget FY18, second by Stacey, roll call vote taken, all aye, motion carried.

Motion by Potts to authorize the anniversary supplement with ICAP, second by Stacey, all aye, motion carried.

Public Works – Discussion was held on the fence around the lagoons. The fence project can be included in the lagoon project that is required by IDNR.

Fire Department – Dave Weir was present to represent the Washington Township. The township has agreed that they will not be paying the city any money until an agreement is in writing. A special meeting has been set for March 22, 2017 at 6:00pm at the Eldon Fire Station.

The door openers and electronic eyes will be on the agenda in April when quotes are obtained.

Library – A written report was received. Motion by Stacey to authorize the bid from Renaissance Restoration in the amount of \$136995.00 for Phase 1, second by Durflinger, all aye, motion carried.

Cemetery – No report.

Trails/Parks – Discussion was held on the trail on 7th Street and the need to keep the mud off the trail.

Engineer – No report.

Gothic Visitors Center – A written report was received.

Historic Preservation – Linda Durflinger and Richard Hemm was present to update the council on the Lockkeepers house.

Eldon Athletic Club – Carrie Teninty updated the council on the ball teams for this summer. There will be one minor girls and one minor boys team.

Playground – Discussion was held on the greased pig contest for Gothic Days. Mayor Potts will contact the president of GATE to see what their plans are.

LD BUSINESS – Discussion was held on nuisance abatement notices. A letter will be sent to 300 Elm Street for the urn pile in the right of way.

Discussion was held on raises for employees. Carrie Teninty and Tony Teninty are the only full time employees that will receive a raise next fiscal year.

Discussion was held on the clinic building and city hall building.

Discussion was held on purchasing a time clock for employees. The city clerk, deputy city clerk and library employees would be exempt for using the time clock. Motion by McClure to purchase a time clock. Motion fails for a lack of second.

Motion by Potts to authorize the revised employee handbook, second by Stacey, all aye, motion carried.

NEW BUSINESS – Discussion was held on the dogs located at 300 Elm Street. If an owner has more than five dogs, the resident must have a kennel license. Mayor Potts will talk to the owner.

Discussion was held on the dog license. Notices will be mailed out to previously registered dog owners that have not registered this year. The late fee will be waived for residents that will come in and license their dog.

Motion by Potts to purchase a rear discharge grooming mower in the amount of \$2900.00 from Sinclair Tractor, second by Durflinger, all aye, motion carried.

Discussion was held on a bid received from Lawn Chief. The city is not taking bids at this time for spraying.

Motion by Potts to authorize purchasing a hand held tree trimmer in the amount of \$602.95, second by Durflinger, all aye, motion carried.

Discussion was held on purchasing a bigger chainsaw. Consensus of the council was to not purchase one at this time.

Discussion was held on the Ottumwa Courier article about Eldon Uptown/Downtown. Councilman McClure is not in favor of applying for the CDBG application. He will contact the Ottumwa Courier to clarify his position.

Motion by Potts to authorize Ordinance 346 – An ordinance amending the penalties for municipal infractions, roll call vote was taken, all aye, motion carried.

Motion by Potts to waive the 2nd and 3rd readings of Ordinance 346, roll call vote taken, all aye, motion carried.

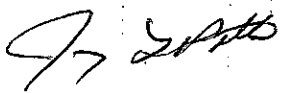
Public Forum – None

COUNCIL DISCUSSION – Shirley Stacey asked about the tax abatement for the city. Tax abatement is good for three years. The property owner is still required to pay property taxes, just not on the improvements for three years.

Motion by Durflinger to adjourn second by Stacey, all aye, motion carried.

Meeting adjourned at 7:45pm.

Attest: Carrie Teninty



The Eldon City Council met in special session on Thursday, February 23, 2017 at City Hall with Mayor Potts presiding. Council members answering roll call were Craig Brown, Mike McClure, Jerry Potts and Shirley Stacey. The meeting was called to order at 4:00pm.

Motion by McClure to approve the agenda, second by Brown, all aye, motion carried.

Patti Durflinger entered the meeting at 4:01pm.

The engineer with Exvorté was present to open and tabulate bids for the Eldon Library Project Phase 1. One bid was received from Renaissance Restoration in the amount of \$136995.00. A unit price of \$24.00 per tile up to fifty tiles in the amount of \$1200.00 and \$1200.00 if there is any additional roof damage. Bids will be awarded at the March 14, 2017 meeting.

Motion by Potts to authorize the revised building permits to require building permits for a deck and a lean to, second by Durflinger, all aye, motion carried.

Discussion was held on a fence permit for 103 KD Avenue. The fence permit is not in the property owners name, there is no approval to attach the neighbor's fence and the height of the fence is not allowed inside city limits. Motion by Potts to deny the fence permit, second by Stacey, all aye, motion carried.

Discussion was held on the street work. Motion by McClure to allow the bid from Norris Asphalt in the amount of \$90896.39, second by Potts, all aye, motion carried.

Motion by Potts to allow the bid from Manatts for seal coating streets in the amount of \$26356.80, second by McClure, all aye, motion carried.

Motion by Brown to allow the change to the phone and internet package at the fire station, second by Durflinger, all aye, motion carried.

Motion by Brown to set spring cleanup for May 11th and May 12th, second by Durflinger, all aye, motion carried.

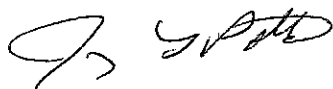
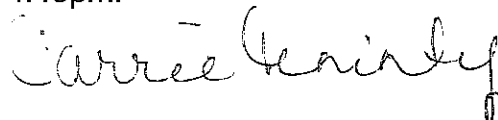
Discussion was held on disposing old tires. Carrie Teninty will do the research.

Discussion was held on the ICAP \$1000.00 grant. New fire extinguishers have been purchased. Carrie Teninty will order a new cabinet to put flammable items in.

Motion by Brown to adjourn, second by Potts, all aye, motion carried.

Meeting adjourned at 4:43pm.

Attest: Carrie Teninty



The Eldon City Council met in special session on Thursday, February 14, 2017 at City Hall with Mayor Potts presiding. Council members answering roll call were Patti Durrflinger, Mike McClure, Jerry Potts and Shirley Stacey. The meeting was called to order at 6:30pm.

Motion by Potts to approve the agenda, second by Stacey, all aye, motion carried.

Mayor Potts opened the public hearing on the adoption of the proposed plans, specifications, form of contract, and estimate of costs on the Eldon Public Library. No written or oral comments were heard. Mayor Potts closed the public hearing.

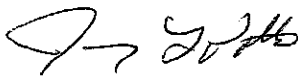
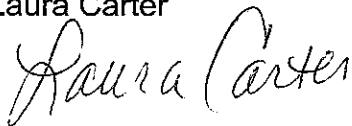
The engineer with Exvorte was present. He explained that bids will be taken until February 23, 2017. They have one approved contractor and will be searching for more in the Des Moines area.

Motion by Potts to authorize Resolution 2017-2- A Resolution adopting the proposed plans, specifications, form of contract, and estimate of costs on the Eldon Public Library, second by Durrflinger, roll call vote taken, all aye, motion carried.

Motion by Stacey to adjourn, second by Brown, all aye, motion carried.

Meeting adjourned at 6:40pm.

Attest: Laura Carter



Revised

The Eldon City Council met in regular session on Monday, February 13, 2017 at City Hall with Mayor Potts presiding. Council members answering roll call were Craig Brown, Patti Durflinger, Mike McClure, Jerry Potts and Shirley Stacey. The meeting was called to order at 6:30pm.

Motion by Brown to approve the amended agenda by adding funding of CDBG with Area XV Regional Planning, second by Durflinger, all aye, motion carried.

CONSENT AGENDA – The Consent Agenda consisted of minutes from the regular minutes January 10, 2017, special meeting minutes January 19, 2017, special meeting minutes January 25, 2017 and special meeting minutes February 2, 2017. Motion by Potts to approve minutes, second by Durflinger, all aye, motion carried.

Motion by McClure to authorize bills, second by Stacey, all aye, motion carried. Council member Stacey asked about the bill to the Wapello County Sheriff's Department. The bill is for service fees.

PETITIONS AND COMMUNICATIONS – Stephanie Diveley with 10-15 Transit was present to discuss coming to Eldon on the third Friday of each month to take residents to North Hy-Vee. This would be a free service. Patti Durflinger and Shirley Stacey will attend senior meals if there is any interest. Contact City Hall for more information.

Toby Johnson was not present. This item was tabled until a later date.

Motion by Potts to authorize Wapello County Fairgrounds liquor license, second by Brown, all aye, motion carried.

Tom Fullencamp with Eldon Uptown/Downtown was present to update the council on the progress of their projects.

Brad Grafe, Holly Berg and Fred Zesiger was present to discuss the Community Development Block Grant. Motion by Durflinger to authorize \$3000.00 for Phase 1, second by Stacey, McClure no, Potts yes, Brown yes, motion carried. Area XV will write a grant to Bright Ideas in the amount of \$25000.00.

City Clerk – Discussion was held on unused vacation time. Motion by Stacey to allow Carrie Teninty to carry over 11.25 hours and Tony Teninty to carry over 51.75 hours, second by Potts, all aye, motion carried.

Discussion was held on utility bill at 804 Church Street. Motion by Potts to allow payments in the amount of \$100.00 plus the monthly bill, second by McClure, all aye, motion carried.

Discussion was held on the ICAP review of city owned property. Motion by Brown to repair the recommendations from ICAP, second by Durflinger, all aye, motion carried.

Public Works – Discussion was held on alternating drivers on the garbage route. Councilmember Brown and councilmember Stacey stated it should remain the same. Mayor Potts stated that he is the supervisor of employees and they will be alternating drivers from now on.

Fire Department – Mayor Potts updated the council on the fire department compliance with IMWCA. A meeting with IMWCA is scheduled for February 16, 2017 at 1:00pm.

Motion by McClure to charge Washington Township 1/3 of costs of costs of fire department, second by Potts, all aye, motion carried. The cost will be \$6100.00 each year.

Library – A written report was received. A special meeting will be held on February 23, 2017 to open and tabulate bids for Phase 1 Project for the library.

Cemetery – No report.

Trails/Parks – Mr. Zingg updated the council on the progress of the trail system in Wapello County.

Engineer – Mayor Potts updated the council on the survey project on High Street.

Gothic Visitors Center – No report.

Historic Preservation – Motion by Stacey to retain the current board members for the Historic Preservation Committee, second by Potts, all aye, motion carried. The current members are Phyliss Baldrige, Jerry Cranston, Linda Durflinger, Kathy Fortney and Tim Fortney.

Eldon Athletic Club – No report.

Playground – No Report.

OLD BUSINESS – Discussion was held on call out time/regular time. Mr. Zingg will add the correct language to the employee handbook.

Discussion was held on adding fees to the general provisions section in the city code. Motion by McClure to add the fees, second by Stacey, all aye, motion carried. The current fees are \$150.00 per hour for labor and equipment and \$150.00 administrative fee.

Discussion was held on repairing the handrail at city hall. City employees will repair the handrail.

Discussion as held on the nuisance abatements notices. Carrie Teninty will mail out 4 nuisance abatements allowing thirty days to abate the nuisance.

Discussion was held on 419 Elm Street. Donna Jeffrey was present to update the council on the progress of the building.

NEW BUSINESS – Discussion was held on shelves for the city shop. Consensus was to allow Scott Schmidt to build the shelves.

Discussion was held on the mower bids from Sinclair Tractor. Motion by Potts to allow the trade purchase a 1550 John Deere mower and a X590 John Deere mower in the amount of \$5000.00, second by McClure, all aye, motion carried.

Discussion was held on the street work for 2017. This item will be on the agenda for the special meeting held on February 23, 2017.

Discussion was held on purchasing a time clock for city employees. Motion by McClure, motion died for a lack of second.

Motion by Brown to authorize Resolution 2017-3 – A Resolution approving tax abatement in the City of Eldon, second by Stacey, roll call vote taken, motion carried.

Public Forum – None

COUNCIL DISCUSSION – Mr. Zingg updated the council on the survey that was done at the Wapello County Fairgrounds. The Wapello County Fairgrounds will do a Quit Claim Deed to the city for the road purposes and water front access.

Wages – Consider holding one or more closed sessions under Iowa Code Section 21.5 {1} {i} to evaluate the personal competency of each of the following individuals whose performance is being considered when necessary to prevent needless and irreparable injury to that individuals reputation and that individual requests a closed session

Carrie Teninty requested to go into closed session. Motion by Stacey to go into closed session, second by Durflinger, roll call vote taken, all aye, motion carried.

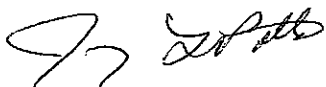

Motion by Stacey to come out of closed session, second by Durflinger, roll call vote taken, motion carried.

Motion by McClure to allow a .25 raise for Laura Carter, Todd Cremer, Raymond Davis and Dean Fitzsimmons and a .50 raise for Jerred Reed, Carrie Teninty and Tony Teninty, second by Brown, all aye, motion carried. FY19 employees will get a cost of living raise.

Motion by McClure to adjourn second by Brown, all aye, motion carried.

Meeting adjourned at 8:55pm.

Attest: Carrie Teninty



The Eldon City Council met in special session on Thursday, February 2, 2017 at City Hall with Mayor Potts presiding. Council members answering roll call were Patti Durflinger, Mike McClure, Jerry Potts and Shirley Stacey. The meeting was called to order at 4:00pm.

Motion by Stacey to approve the agenda, second by McClure, all aye, motion carried.

Joel Pederson with Cardinal Community School District was present to discuss the clinic building. The building would be used for an alternative school or homeschool assistance. More discussion will be held in the future.


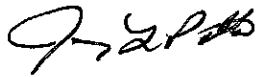
Discussion was held on the CDBG for downtown buildings. This item will be on the agenda at the regular council meeting February 14, 2017.

Motion by Brown to allow the Bright Ideas Grant for the boat dock project, second by McClure, all aye, motion carried. Carrie Teninty will write the grant during working hours.

A budget work session was held.

Motion by Brown to adjourn, second by Durflinger, all aye, motion carried.

Attest: Carrie Teninty

The Eldon City Council met in regular session on Wednesday, January 25, 2017 at City Hall with Mayor Potts presiding. Council members answering roll call were Patti Durflinger, Mike McClure, Terry Potts and Shirley Stacey. The meeting was called to order at 6:00pm.

Motion by McClure to approve the agenda, second by Potts, all aye, motion carried.

Craig Brown entered the meeting at 6:03pm.

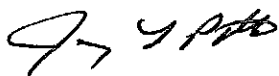
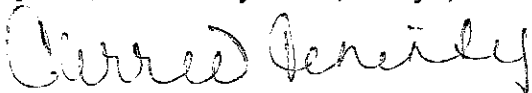
Holly Berg with Area XV Regional Planning was present to explain the CDBG and different grant options available to the city to remodel the facades of buildings downtown.

Eldon Uptown/Downtown members were present to discuss the grant options to remodel the façades of the buildings downtown Eldon.

This item will be on the agenda at the regular city council meeting February 14, 2017.

Motion by Brown to adjourn, second by Potts, all aye, motion carried.

Attest: Carrie Teninty



The Eldon City Council met in regular session on Tuesday, January 19, 2017 at City Hall with Mayor Pro Tem Stacey presiding. Council members answering roll call were Craig Brown, Patti Durflinger, Mike McClure, Jerry Potts and Shirley Stacey. The meeting was called to order at 6:30pm. Jerry Lee Potts was absent.

Motion by McClure to approve the agenda, second by Durflinger, all aye, motion carried.

Ron Balmer with Exvorte, LLC was present to discuss the library project. The first phase of the library project is to repair the roof. Grant money has been obtained to do the repairs.

Motion by Potts to authorize Resolution 2017-1 - A resolution setting a public hearing on the matter of the adoption of proposed plans, specifications, form of contract, and estimate of costs of the Eldon library improvements phase I project, to set bid deadlines and thereafter consider construction bids for the City of Eldon, Wapello County, Iowa, roll call vote was taken, all aye, motion carried.

Motion by McClure to adjourn, second by Brown, all aye, motion carried.

Attest: Carrie Teninty

