

The Eldon City Council met in regular session on Tuesday, November 14, 2017 at City Hall with Mayor Potts presiding. Council members answering roll call were Craig Brown, Patti Durlinger, Mike McClure, Jerry Potts and Shirley Stacey. The meeting was called to order at 6:30pm.

Motion by Potts to approve the agenda, second by Brown, all aye, motion carried. Shirley Stacey stated that Fred Jenkins would not be available.

CONSENT AGENDA – The Consent Agenda consisted of minutes from the regular minutes October 10, 2017. Motion by Potts to approve the minutes, second by Brown, all aye, motion carried.

Motion by McClure to approve the bills, second by Brown, all aye, motion carried.

PETITIONS AND COMMUNICATIONS –Discussion was held on the contract with Curtis Architecture and Design for the architect for the façade project. Motion by Brown to allow the contract, second by Stacey, McClure opposed, Durlinger aye, Potts aye, motion carried.

Dave Showman was present to discuss concrete slabs on commercial property. The city did not add an ordinance to require a permit for commercial property. At this time permits, are not required for commercial property. After further discussion, Mr. Zingg will revise the building permits.

Discussion was held on whether a business is held at 302 Elm Street. This was only a mailing address for the business.

Donna Jeffrey was present to discuss eliminating the primary election provision. Mr. Zingg will research this option for future elections.

Motion by McClure to authorize building permits at 600 High and 608 High Street, second by Potts, all aye, motion carried.

Motion by Potts to authorize a building permit for 302 Elm Street, second by Brown, all aye, motion carried.

Motion by Durlinger to authorize a fence permit for 806 Elm Street, second by Potts, all aye, motion carried.

Motion by McClure to authorize a building permit and driveway permit for 406 E Walnut, all aye, motion carried.

Motion by Durlinger to authorize a building permit for 811 Elm Street, second by McClure, all aye, motion carried.

City Clerk – No report.

Public Works – Jerred Reed was present. Motion by Potts to purchase a new sander in the amount of \$1700.00, second by McClure, all aye, motion carried.

Discussion was held on overhauling the dump truck. Craig Brown will look at the truck.

Motion by McClure to authorize the purchase of a new vice, second by Stacey, all aye, motion carried.

Discussion was held on the bucket truck. The hydraulics need to be replaced. Craig Brown will look at the truck. A lift will be rented to hang flags and the Christmas lights.

Motion by Brown to purchase a new water heater for the city shop, second by Durlinger, all aye, motion carried.

Discussion was held on garbage removal services for residents. Jerred Reed will present a rate at next month's council meeting.

Fire Department –Linda Manley was present to discuss the 28E Agreement with Eldon Fire and Rescue Inc. She asked if the council could meet with the fire department to discuss the 28E Agreement. Councilman McClure and Potts will meet with the department on November 27th.

Discussion was held on allowing Lauren McIntosh and Tim Richmond as volunteers. Mr. Zingg will research.

Motion by Potts to authorize the 2018 Haunted House at city hall, second by Durlinger, all aye, motion carried.

Law Enforcement – A Written report was received.

Library – A written report was received.

Cemetery – Discussion was held on purchasing new mowers. Prices will be obtained when they become available.

Trails/Parks – Donna Jeffrey was present to discuss changing the trail route. Motion by McClure to allow the change, second by Durflinger, all aye, motion carried.

Engineer- No report.

Gothic Visitors Center – Sarah Camp was present to update the city council on the activities scheduled for the American Gothic House Center. A written report was also received.

Historic Preservation – Linda Durflinger was present to update the city council on the Lockkeepers House. The preservation committee is looking for new members.

Eldon Athletic Club – No report

Playground –The merry go round has been removed from the playground due to it being damaged. The public works department will repair the merry go round. Donna Jeffrey stated that she has talked to Paul Underwood and he will repaint the merry go round at no cost to the city due to the rust coming through.

OLD BUSINESS – Discussion was held on purchasing security cameras for the city. This item is tabled until further information can be obtained.

Discussion was held on the sewer project and funding. Contact will be made to Warner Engineering to proceed with the project.

Motion by McClure to accept the bid in the amount of \$1900.00 to repair the front door at city hall from Ottumwa Glass, second by Potts, all aye, motion carried.

Discussion was held on the contract with Van Maanen Electric for the tornado siren. Mr. Zingg will review the contract.

Discussion was held on the garbage removal for the old restaurant building for Eldon Uptown/Downtown committee. Once the city develops a cost for bulk removal, the city will contact members of the committee.

Discussion was held on the applicant for the garbage position. The city will advertise again for the position.

Motion by Potts to hire Patty Robertson for deputy city clerk position, second by Durflinger, all aye, motion carried.

NEW BUSINESS – Discussion was held on an audit being done. The last full audit was done in 2012. Request for proposals will be sent out.

Discussion was held on the social media policy. Mayor Potts requests all employees and council members review the policy. All employees and council members must sign that they have read the policy and understand it.

Discussion was held on health insurance for Jerred Reed and Will Roland. Motion by McClure to allow the policy, second by Potts, all aye, motion carried. The plan will be within the monthly allotted amount for health insurance.

Motion by McClure to allow the bid from TC Concrete in the amount of \$2384.00 for the concrete work on 5th Street and on Elm Street, second by Potts, all aye, motion carried.

PUBLIC FORUM – Donna Jeffrey was present to update the council on a new grant available. It is the Community Catalyst Building Remediation Program.

Discussion was held on the notice form IDOT regarding advertising signs along primary highways. A permit is required from IDOT to place signs in the right of way.

Motion by Durflinger to go into closed session under Iowa Code section 21.5(1)(i) to evaluate the professional competency of Jerred Reed whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session, second by Brown, roll call vote taken, all aye, motion carried. The city council went into closed session at 8:09pm.

Motion by Stacey to come out of closed session, second by Brown, roll call vote taken, all aye, motion carried. The council came out of closed session at 8:30pm.

Motion by Brown to allow one week of vacation for one year only effective immediately, second by McClure, all aye, motion carried. A .25 raise will be given on Jerred Reed's anniversary date. Jerred Reed will have until August 30, 2018 to use this one week of vacation.

Discussion was held on Will Roland's vacation. For clarification, Will Roland did receive one week for one year. Will Roland will have until July 10, 2018 to use this one week of vacation. A .25 raise will be given on Will Roland's anniversary date.

COUNCIL DISCUSSION – None

Motion by Brown to adjourn second by Potts, all aye, motion carried.

Meeting adjourned at 8:35.

Attest: Carrie Teninty